
Kentucky Extension Association of Family & Consumer Sciences
Spring Board Meeting Minutes
April 5th, 2019 ~ Mount Sterling, KY ~ 10:00AM

NEAFCS CREED

As an Extension educator my prime concern is people. I believe it is my responsibility to give the best of my ability and develop myself to be an effective educator. I accept the opportunity to empower individuals, families, and communities to meet their needs and goals through a learning partnership. May I always be willing to accept the challenges of the changing times.

The meeting was called to order by President Judi O'Bryan at 10:04am. Our Thought for the Day was given by Danielle Barrett. A review of Parliamentary Procedure was done by Past President Jill Harris. Sheila Fawbush, Karli Jesse, and Crystal Osborne were appointed as reviewers for today's minutes.

Roll Call: President Judi O'Bryan asked that all present cut and pin their directory pictures to what county they are from and then state how long they have worked in Extension.

Secretary Natalie Taul presented the minutes from the winter 2018 Board Meeting. They were approved as presented. She asked everyone to sign the attendance form for the meeting. Attendance form is on file with these minutes. Correspondence was also shared with the group. A thank you card from past president, Jill Harris. Sheila Fawbush made a motion to accept the minutes as presented. Seconded by Tiffany Bolinger. Motion carried.

Treasurer's report – The current account balance is \$110,444.13. Jill Harris suggested the financial report be divided by category for the next board meeting so it is easier to read and understand. Jennifer Bridge made a motion to accept the treasurer's report as presented. Seconded by Diana Doggett. Motion carried.

Officer Reports

President's report – Judi O'Bryan gave both a written and oral report. Judi has served on the director of Extension search committee as one of 3 FCS people on the committee. Five candidates were recommended to Dean Cox. All are encouraged to stay for Dr. Roger Rennekamp's presentation after lunch. She attended JCEP in San Antonio, ESP in Bardstown, and the KEHA Board Meeting. Written report is filed with minutes.

President Elect report – Melissa Goodman gave both a written and oral report. She attended JCEP conference as well and has provided links to presentations from the conference in her written report. All were reminded that NEAFCS is approaching and Melissa is working on States Night Out coordination. Room reservations for KEAFCS in November are now available. NEAFCS is doing a

“Cooking under Pressure” webinar if anyone is interested, on May 20th. Any member can propose a webinar, information and guidelines are in the written report. Written report filed with minutes.

VP for Awards & Recognition report– Written report provided and filed with minutes. There was a decrease in the number of agents submitting awards and overall awards entries compared to last year.

VP for Member Resources report – Written report provided and filed with minutes. Membership is currently at 110.

VP for Public Affairs report – Eugenia Wilson provided both a written and oral report. Seventeen impact statements were turned in across the state, down from 27 last year. Copy of impact reports included in written report. Kentucky mentions are highlighted in yellow. Impact reports are due Feb 1 each year. Be sure to highlight return on investment in future reports. Written report filed with minutes.

Chairman Reports

Retirement & Life Members – Sheila Fawbush reported a good turn-out at the State Meeting for retirees. There is a retiree get together scheduled for June 4th in Bardstown. Usually 30-40 in attendance for this event.

Plate It Up KY Proud – No report

Newsletter & Website – No report

Constitution, History & Bylaws – Mary Hixson reported that she and a committee have been working to update the history and archived documents of the association. It was proposed that the association pay for the guest of the paraprofessional award recipient at the annual meeting awards banquet. Mary Hixson made a motion to accept the addition of “and guest” to policies, article 5, section E, item 3, line 1, to read as follows: “Paraprofessional Award recipient and guest.” Motion was seconded by Jennifer Bridge. Motion carried.

Pride of KY Endowment – Sally Mineer reported that as of the last statement (February 28) the balance of this account is \$172,984.63. She reminded members that these are restricted funds to only be used for awards. It is outlined in the policies and procedures as to how these restricted funds can be used.

Emerging Issues – Jennifer Bridge reported an issue of duplicating services across the state with other taxing districts (i.e. public libraries) and/or non-profit organizations. She suggested the committee work on a dialog for agents to utilize when talking with the public and these other entities about what sets Extension apart from other services. It was decided that this committee would work on generic talking points on how to discuss and approach non-profits and other taxing districts when duplicate services are being offered.

Judi O'Bryan also suggested that this committee work on a marketing piece to give to the new director when selected, and Jennifer Bridge suggested hosting an event where agent success stories are highlighted, as we did with the Dean. A final decision was not made on the matter.

Marketing Committee – Diana Doggett stressed the need to do a better job about telling our story and relaying information to the Dean and President Capiluto. We started strong with this effort but have slacked off. A qualtrics link is available for agents to share successes with the Dean but is not easily accessible. Natalie Taul suggested that a quarterly email be sent out to agents with the link reminding them to submit stories, or pinning the link to the internal FCS Agent Facebook Page which is used often.

Past Presidents – Mary Hixon gave both a written and oral report. She suggested we add how the endowment funds are used on the website. The Past Presidents group discussed the need for mentoring of association officers and chairpersons and discussed the need for more transparency from board meetings. Written report is on file with these minutes.

Unfinished Business

85th anniversary – Melissa Goodman reported for the celebration committee. An area or district celebration of the 85th anniversary is encouraged on July 10, 11, 12. Areas or districts are to select a contact agent for the event that can send dates, pictures, a summary, etc. to the committee. There was discussion regarding each NEAFCS member donating \$3 at KEHA and using the funds to purchase 85 jars of peanut butter to donate to the Big Blue Pantry on campus. Sally Mineer made a motion that KEAFCS purchase the 85 jars of peanut butter and Jennifer Bridge make a donation box to have at KEHA to collect money in honor of NEAFCS 85th anniversary. All money in addition to the peanut butter will be donated to the Big Blue Pantry on campus. Seconded by Sherri Broaderick. Motion carried.

New Business

Appoint Nominating Committee: Offices to be replaced this year include VP Awards and Recognition, VP Member Resources, Treasurer, and President Elect. Appointed committee members include Eugenia Wilson, Elizabeth Coots, and Angie York.

Appoint Budget Committee: Amanda Hardy, Judy Hetterman, Lora Davidson, and Mary Hixon were nominated for this committee.

Director of Extension Search Update: Judi O'Bryan gave an update during the president's report. See above.

County Judges Breakfast Update: Jill Harris reported that this is usually sponsored by all associations. JCEP has a committee to discuss how to move forward and be more engaging at this event. Dates have not been released yet.

Friend of Extension Nomination: Due to Jill Harris by October 1. This year is Green River and Lincoln Trail Area. LTA has already selected their nomination, Tim Gossett.

Honorary KEAFCS Member Nomination: After some discussion. Jennifer Bridge made a motion that President Eli Capiluto be bestowed honorary membership in KEAFCS. Motion seconded by Sheila Fawbush. Motion carried. Ryan Quarrels was mentioned as a secondary candidate. Will need to check with Awards Chair to see if he has already been given this honor.

The meeting was adjourned by Judi O’Brayn at 10:51am.

Respectfully submitted – Natalie Taul, Secretary

Dates to Remember

- April 14-17, 2019.....PILD Leadership Conf, Hyatt Regency, Crystal City, VA
- September 6, 2019.....KEAFCS Fall Board Meeting, Fayette County
- Sept 30-Oct 3, 2019.....NEAFCS 2019 Annual Session, Hersey, PA
- November 20, 2019.....In-service, Hyatt Regency, Lexington, KY
- November 21-22, 2019.....KEAFCS Annual Meeting, Hyatt Regency, Lexington, KY
- December 15, 2019.....Area Officer Forms and Area POW to Melissa Goodman
- February 12-13, 2020.....JCEP Leadership Conference in San Antonio, TX
- Sept 14-17, 2020.....NEAFCS 2020 Snowbird Resort, UT