
Kentucky Extension Association of Family & Consumer Sciences
Fall Board Meeting Minutes
September 6th, 2019 ~ Lexington, KY ~ 10:00AM

NEAFCS CREED

As an Extension educator my prime concern is people. I believe it is my responsibility to give the best of my ability and develop myself to be an effective educator. I accept the opportunity to empower individuals, families, and communities to meet their needs and goals through a learning partnership. May I always be willing to accept the challenges of the changing times.

The meeting was called to order by President Judi O’Bryan at 10:40am. Our Thought for the Day was given by Vicki Wynn from “Return to Your Core”. A review of Parliamentary Procedure was done by Past President, Mary Hixon. Jennifer Bridge, Kathy Byrnes, and Crystal Osborne were appointed as reviewers for today’s minutes.

Roll Call: Secretary, Natalie Taul passed the sign in sheet around and reminded all present to sign in.

Secretary Natalie Taul presented the minutes from the spring 2019 Board Meeting. They were approved as presented. She asked everyone to sign the attendance form for the meeting. Attendance form is on file with these minutes. There was no additional correspondence. Jennifer Bridge made a motion to accept the minutes as presented. Seconded by Amanda Hardy. Motion carried.

Treasurer’s report – The current account balance is \$89,997.39 as of 9.6.19. The financial report, along with a breakdown of expenditures and the proposed budget are on file with these minutes. Amanda reported that she has received some refund checks from UK but is waiting to see which line item they need to be put in. Therefore, the checks have been deposited, but are not assigned to a line item yet. Due to Amanda being on medical leave before and during the KEAFCS state meeting, Melissa Goodman will take registration through her office and send checks to Katie Alexander to deposit on Amanda’s behalf. President, Judi O’Bryan has requested dues for KEAFCS be paid earlier this year (10.13.19). Diana Doggett made a motion to accept the treasurer’s report as presented. Seconded by Katie Alexander. Motion carried.

UK FCS Extension Update was given by Dr. Jennifer Hunter. A full written report is on file with these minutes. Dr. Hunter announced new staff additions on campus and with the NEP program. There are multiple training opportunities between now and well into the New Year. Some trainings will be offered one final time such as Stories, Songs, and Stretches. Mental Health First Aid Certification trainings will be offered during FCS training week in February and will be open to all program areas. February trainings will be in 3 locations this year, Ashland, Bardstown, and Hopkinsville. The NEP program received a cut in the current FY budget. NEP has worked to ensure that county programming is not negatively affected by this cut. We will learn more about this at our district staff meetings later in September.

Officer Reports

President's report – Judi O'Bryan gave both a written and oral report. Since serving on the Director of Extension Search Committee, Judi has represented KEAFCS at several events, sending representatives when she is unable to attend. She, along with Kathy Byrnes met with an archivist regarding KEAFCS records on campus. Judi nominated FCS representatives to the Director of Extension Transition team, Leslie Workman, Jill Harris, and Althea Price. With the resigning of Eugenia Wilson, Judi appointed Alethea Price to VP Public Affairs and Lora Lee Howard to the nominating committee. Written report is filed with minutes.

President Elect/ VP Professional Development report – Melissa Goodman gave both a written and oral report. Rooms are available for the KEAFCS state meeting to take place November 21 & 22 at the Hyatt in Lexington. Areas should take note of KEAFCS meeting responsibilities. KEAFCS 2020 meeting will be at Holiday Inn Louisville East, Nov 19-20, 2020. Has worked to coordinate states night out in Hershey, PA. States night out picture will be taken before going to dinner. Remember that those attending states night out dinner will pay out of pocket and be reimbursed Hershey, PA meal rates. There will be a kid's meal rate for children under 12. There was discussion about the future of states night out with the formation of the fiscal oversight team on campus. Sally Mineer reported that ESP doesn't have states night out anymore due to expense. Judi asked for thoughts and suggestions on how to handle states night out in the future due to keeping registration and meal price down being difficult. Send suggestions as it would be beneficial for the next VP PD to know the will of the group moving forward. Written report filed with minutes.

VP for Awards & Recognition report– Written report provided and filed with minutes. 51 entries sent to NEAFCS. 9 Southern Region Awards Winners, 3 National Winners, 3 Distinguished Service Awards, and 3 Continued Excellence Awards. Katie encouraged agents to begin thinking about awards now. She will attend the affiliate officer training to get more information on the 2020 awards.

VP for Member Resources report – Written report provided and filed with minutes.

VP for Public Affairs report – No report

Chairman Reports

Nominating Committee – Angie York is chair of nominating committee. All present received a folder containing a new credential form. KEAFCS is seeking a new Treasurer, VP Awards & Recognition, VP Member Resources, and President Elect. Please send credentials to Angie by October 30.

Retirement & Life Members – Sheila Fawbush reported 24 retirees and guests attended the retiree luncheon on June 4th in Bardstown. There was discussion on who should receive silver trays upon retirement and when (i.e. immediately upon retirement or after a post retirement position has

ended). Diana Doggett suggested that a policy be made to specify when retirees get silver trays. Written report filed with minutes.

Plate It Up KY Proud – Liz Kingsland has been hired for a part time post retirement position with the School of HES as the PIU coordinator. New recipes will be coming out soon and will fit within the SNAP guidelines. Look for symbols on newly printed cards (GF, Diabetes Friendly, etc.). The testing class at UK has been eliminated, therefore there will be no Fall testing while the committee works to find a new class of students to test recipes. There was discussion on how to move forward, but no decision were made. Liz reported that new headers for card stands are in the works and there will be a PIU incentive order soon. Suggestions were made to coordinate a recipe card swap for those who need cards and those who may have an abundance, no final plans were made. There were other suggestions on focusing on less common commodities and streamlining recipe printing process by skipping student testing, again, no final decisions were made.

Newsletter & Website – If you have something for the website, send to Kathy Byrnes. There is now a history tab on the KEAFCS website with info on past presidents and honorary members. Archives are being worked on and will be housed on campus per KEAFCS policy. Newsletter items are due to Kathy by Friday, October 18th.

Constitution, History & Bylaws – Shelia Fawbush, Judy Hetterman, Katie Alexander, and Mary Hixon were appointed by the President to develop a policy regarding retirement & life members. Current policy states that retirees will be honored at KEAFCS annual meeting following retirement. Needs to be specified who will receive recognition (silver tray) and when they will receive it (immediately upon retirement or after post retirement position if applicable).

Pride of KY Endowment – Sally Mineer reported that as of the last statement (July 31) the balance of this account is \$181,624.03.

Emerging Issues – This committee is still working on talking points and a marketing piece to assist agents who are experiencing duplication of services in their counties by competing with other organizations such as health departments and public libraries who are beginning to offer programs unique to the Cooperative Extension Service in an effort to attract new audiences. The talking points will attempt to open communication for cooperation instead of duplication.

Marketing Committee – No change or updates.

Past Presidents – No report.

County Judges Breakfast – Event will be held on September 20th, 8am at Griffin Gate in Lexington. Judi O’Bryan and Jill Harris will represent KEAFCS.

Friend of Extension Nomination – Green River and Lincoln Trail should have nominations to Jill Harris by October 1st.

Unfinished Business

85th anniversary – Angie York sent a report to NEAFCS and it is posted on the website.

NEAFCS Updates – States Night Out information is listed above in the VP for Professional Development section. The state picture will be taken on the same night before dinner and everyone is asked to wear their school colors (blue/black or gold/green/black). Encourage people attending states night out to RSVP on the google form and stress that we will be required to pay for no shows. NEAFCS sent an email out for volunteers, please help if you are able. 6 officers attending should put the board meeting on calendar. Business meeting packet needs to be printed out.

New Business

Appointment of VP Public Affairs - President, Judi O’Bryan appointed Alethea Price as the VP Public Affairs to replace Eugenia Wilson.

Appointment of New Chair for Nominating Committee - Lora Lee Howard will be stepping in for Eugenia Wilson and will be chair next year. Judi will check to see who is needing to roll off this committee.

Appoint Audit Committee – President, Judi O’Bryan appointed Tiffany Bolinger, Katherine Jury, and Melissa Goodman as the audit committee. Committee will meet with Treasurer, Amanda Hardy, upon her return from medical leave.

Director of Extension Reception – Reception will be held on September 20th, 1:30 EST at Scott County Extension Office. Only open to leadership of KEAFCS and other Associations. 15 reps of KEAFCS will be attending.

The meeting was adjourned by Judi O’Bryan at 1:30pm.

Respectfully submitted – Natalie Taul, Secretary

Dates to Remember

Sept 30-Oct 3, 2019.....NEAFCS 2019 Annual Session, Hersey, PA
October 13, 2019.....Deadline for Dues to Amanda Hardy
October 30, 2019.....KEAFCS officer deadline to Angie York
November 20, 2019.....In-service, Hyatt Regency, Lexington, KY
November 21-22, 2019.....KEAFCS Annual Meeting, Hyatt Regency, Lexington, KY
December 15, 2019.....Area Officer Forms and Area POW to Melissa Goodman
February 6-7, 2020.....JCEP Leadership Conference in San Antonio, TX
April 5-8, 2020.....PILD Conf. at Hyatt Regency Crystal City, Arlington, VA
Sept 14-17, 2020.....NEAFCS 2020 Snowbird Resort, UT