

***Kentucky Extension Association of Family Consumer Sciences
Fall Board Meeting
Wednesday, November 29, 2006
Marriot East, Louisville, Kentucky***

The Kentucky Extension Association of Family Consumer Sciences was called to order at 8:10 a.m. at the Marriott East Hotel in Louisville, Kentucky on Wednesday, November 29, 2006 by President, Peggy Powell. Peggy opened the meeting reciting the NEAFCS creed, and an inspirational to promote association leadership.

Diana Doggett, KEAFCS Past President, reviewed Parliamentary Procedure, and noted that Robert's Rules of Order shall be followed. She also noted a reminder for all those making a motion, please fill out a motion form and give to the secretary.

Correspondence was read by Secretary, Kim Adams – Leger. Jennifer Klee made a motion to accept the minutes as presented on the web and distributed. Peggy Powell appointed a committee, Myra Braden, Sheila Faubush, and Nellie Buchanan to review to minutes of the Fall Board Meeting.

Annie Mae Kingston, KEAFCS Treasurer, reviewed the treasurer's report from January 1, 2006 thru November 29, 2006, with an ending balance of \$36,955.38. KEHA and the Burley Tobacco Growers had a last minute contribution to the annual meeting that is not calculated in the annual session income. Mindy McCully made a motion to accept the treasurer's report and file for audit, with a second by Janet Johnson. Annie reminded everyone to submit expense vouchers with receipts for reimbursements.

I. Committee Reports

Professional Development

- 2006 KEAFCS State Meeting – Lora Lee Frazier Howard, VP for Professional Development, reported that 114 registrations have been received for the 2006 KEAFCS Annual Session and 130 for the KEAFCS Awards Brunch. Lora noted that 7 sponsors for this year's session, for a total of \$2000.00. Lora noted to all officers to express appreciation from all sponsors to the KEAFCS Annual Session. Lora also noted changes in the program.
- 2006 NEAFCS Annual Meeting – Lora gave report of NEAFCS Annual Session in Denver, Colorado. She also gave an expression of thanks to Jennifer Bridge for her organization of State's Night Out, along with a mention of the many awards and recognition that was given to the state. Kentucky had the largest delegation of attendees at the meeting.
- President's Report – Peggy noted that her report was submitted and was distributed to the officers. She also noted that she had been selected to serve on the search committee for Assistant Director for Extension.

Public Affairs

- 2006 PILD Conference – Judi Cissell O'Bryan, VP for Public Affairs, submitted report written by delegate Jan Dougan of PILD experience. Reprinted for board at KEAFCS Board Meeting.
- Marketing and Public Relations – Janet Johnson, Marketing Chair, noted that Mary Ann Edge, will be giving a special session on media and marketing. Also she will be

presenting jointly with Judy O'Bryan, the national Living Well packet and will be given to each attendee of the KEAFCS Annual Session.

- Newsletter/ Website – Mindy McCulley, Newsletter and Website Chair, reminded that if chairman or officers would like items placed on the web those need to be given to Mindy. Peggy also noted that the newsletter is a great resource on the web page, however, retirees issues need to be distributed via mail.

Member Resources

- Debra Cotterill, VP for Member Resources stated the two honorary memberships will be honored at the KEAFCS Awards Brunch. 10 new members will be initiated. Debra attended the national meeting in Denver, Colorado. She noted that there are several new agents, however not all are members of KEAFCS. She also noted that Dr. Vail has allowed associates and specialists to join KEAFCS.
- Constitution, History, Policies – Edith Lovett, Chair, noted that changes to the Policies were made at the KEAFCS Spring Board Meeting as follows: (See Also Attached)
 - Under III add I – *KEAFCS Awards chair notify state treasurer of agents to receive approved financial awards.*
 - Under E KEAFCS Sponsored Awards Add Number 11 – *Pride of Kentucky grants will be awards in amounts up to one-third (1/3) of the income generated annually from the Pride of Kentucky endowment Fund. Grants will be judged and awarded based on worthiness and funds available.*
- Retirement/ Fringe Benefits – Christy Ramey, chair, submitted fringe benefits and retirement report. Report details activities of retirees in KEAFCS, also noted of new retirees that will be honored at KEAFCS Awards Brunch. (See Attached Report)
- Diversity – No Report
- Nominating – Myra Braden, Chair, gave report from Nominating Committee with a slate of officers to be presented to membership at Annual Meeting. Officers presented for election include:
 - VP for Professional Development, Pres. Elect - Nancy Hunt
 - VP for Public Affairs - Ashley Rzeczycki
 - Secretary - Theresa Howard

Awards and Recognition

- Jan Dougan, VP for Awards and Recognition, stated that 71 award entries were presented for judging, 44 of those were submitted for regional or national judging. The Kentucky winners will be presented at the KEAFCS Awards Brunch. She also noted that when sending in awards via mail; please send a reminder e-mail to the VP for Awards in addition. Jan reported to the board that she would like to survey the membership on awards and recognition procedures. Peggy reported to the board that the survey instrument would need to be submitted and approved by administration before distribution.
- Communications – no report
- Honors – Kathy Roesel – Byrnes, Kentucky only sent in 1 DSA award this year and is allowed 2. She asked board to encourage all agents who is eligible for DSA to apply.
- Professional Improvement – No Report
- Research and Studies – No Report
- Past Presidents – No Report

Special Reports

- Joint Council of Extension Professionals – Peggy Powell stated 4 quality meetings were held, the County Judge Executive Meeting was the highlight of the JCEP Board. A request of a reoccurring \$250 from each association to donate to the program and budgeted was requested. Peggy urged each board member to write a note to their judge executive expressing a thank you for their continued county support.(See Report Attached)
- KEHA Report – Peggy Powell reported KEHA will be 75 years old and will be continuing celebration at the National NVON conference to be held in Lexington along with the National Farm Homemaker meeting held in 2007. A tour is being developed by KEHA to Washington D.C.
- Pride of Kentucky – Kathy Jump reported that special sales are still on-going and any agent can sell the books at a special price of \$20 each at special events. The book is continuing to sell through Cookbook Marketplace on the internet. The book was also given as a special promotion at the National Ag Agents Meeting. Credit Card sales have discontinued, and the separate Pride of Kentucky bank account has been closed. There are approximately 1,046 books left. Past presidents will be meeting to discuss final sales.
- NEAFCS Endowment Fund – Annie Mae Kingston informed the board of the NEAFCS project to build and endowment fund of \$300,000 for awards by 2009. Annie gave details of the opportunity to contribute to this endowment fund at the KEAFCS Awards Brunch or for Dr. Larry Turner’s Scholarship Fund.
- Reminder Calendar – Judi Cissell – O’ Bryan stated that the reminder calendars were distributed to the board members and delegates, and to please take one for all members.
- Life Members – Martha Lee and Linda Stephens will be presenting at the KEAFCS Annual Session, also an increased postage was requested.

Previous Business

- Pride of Kentucky – No Report
- NEAFCS Hurricane Fund – Annie Mae Kingston reported that a total of \$570.66 was gathered from KEAFCS and the funds were dispersed between states of Alabama, Louisiana, and Mississippi.
- Past Presidents Duties – Diana Doggett, Past President, will submit a job description before membership.

New Business

- Constitution/ Policy Changes – Edith Lovett noted that the changes will be submitted before the membership at the annual session.
- KEAFCS Budget for 2007 – Annie Mae Kingston, Treasurer, submitted the proposed budget for 2007. As requested an increase in postage for retirees. The 2007 budget committee proposed the budget from committee, no second necessary, and budget passed. (See Attached 2007 Budget)
- 2007 KEAFCS Annual Meeting – Lora Lee Frazier Howard noted that the 2007 KEAFCS Annual Meeting will be held at the Holiday Inn North in Lexington, December 4, 5, 6.
- Larry Turner Scholarship Fund – Baskets will be available during the KEAFCS Awards brunch to contribute to the scholarship fund as an organization. Silent re-gifting auction proceeds will also go to the scholarship fund.

- Peggy Powell, KEAFCS President, Announcements –
 - Verbage change, NEAFCS task Force will be changed to “sub committee”
 - Encourage all eligible members to submit for a NEAFCS officer. You must have served on NEAFCS board to be an officer.
 - Annie Kingston has expense vouchers available.
 - Kim Leger has stationary available.
 - Officer report and Program of Work report due December 22, please send a copy to Mindy, and a copy to Laura.
 - Peggy reminded each board member of the future dates of interest.
 - Area program of work due to Lora Howard Dec. 22
 - Area Officer Forms Dec. 22
 - NEAFCS Committee Applications Dec. 31
 - Membership Dues Dec. 15
 - Southern Region(Nashville TN) Jan. 31-Feb. 2
 - Award Entries Due Feb. 15
 - Kentucky ESP March 16
 - KEAFCS Spring Board Mtg April 10
 - PILD April 23-25
 - 2007 KEAFCS Annual Mtg Dec. 4, 5, 6
- FCS Program Director has been narrowed selection to two candidates, and those two candidates have been submitted to Dr. Vail. Candidate will be on board before Christmas.

Meeting Adjourned