
**Kentucky Extension Association of Family & Consumer Sciences
Fall Board Meeting Minutes
December 8, 2021 – Hilton, Lexington KY**

NEAFCS CREED

As an Extension educator my prime concern is people. I believe it is my responsibility to give the best of my ability and develop myself to be an effective educator. I accept the opportunity to empower individuals, families, and communities to meet their needs and goals through a learning partnership. May I always be willing to accept the challenges of the changing times.

The business of the Winter 2021 KEAFCS Board meeting was conducted in person at the Hilton in Downtown Lexington during the KEAFCS State Meeting. The meeting was called to order by President Mindy McCulley at 5:50pm EST. Laura Davidson gave our Thought for the Day.

A review of Parliamentary Procedure was done by Past President, Melissa Goodman. The meeting will follow Robert's Rules of Order. Participants were instructed to write motions and seconds on motion forms. Alivia Faris and Joan Bowling were appointed as reviewers for today's minutes.

Secretary Tiffany Bolinger sent a sign-in sheet around the room for roll call. A copy of the sign in sheet for attendance is on file with the minutes.

Secretary Tiffany Bolinger presented copies of the minutes from the Fall 2021 Board Meeting. No motion was need since the minutes had already been reviewed by a committee. Mindy McCulley reported that she sent a retirement gift to Lora Lee from the association.

Treasurer's report - Janey Cline reviewed the financial report handed out to the board members. Motion to accept the report as written was made by Elizabeth Coots and 2nd by Alethea Bruzek. Motion Carried.

Officer Reports

President's report-. Mindy McCulley thanked Alethea for representing KEAFCS at the County Judges Breakfast. Mindy shared that she represented the association at NEAFCS as a voting delegate as well as at the business meeting. She also attended the KEHA board meeting on behalf of KEAFCS. Mindy's full report in located in the TEAMS folder.

President Elect report – Leslie Workman stated that her report is the State Meeting Program.

VP for Awards & Recognition report- Lora Davidson stated that her report is in the TEAMS folder. She reported that a \$50 state park gift card was purchased for the awards entry drawing. Awards for next year are already posted and the next VP for Awards will set the due date.

VP for Member Resources report - Anna McCoy reported that she has reached out to several new agents and the association will be inducted 10 new members tomorrow. Anna said that even more new agents have been hired and members should encourage these new agents to join the association.

Recruitment materials can be found on the NEAFCS website. Dr. Amelia Brown will be honored tomorrow. Anna also shared that a booth promoting KEAFCS was set up earlier in the week at the State Extension Conference.

VP for Public Affairs report - Alethea Bruzek reminded everyone that it is time for impact statements. An email with information will be sent to members soon. Alethea also reminded members that it is helpful for neighboring counties to combine numbers to show a larger impact. Information on impact statements can be found on the NEAFCS website.

Chairman Reports

Nominating Committee- Elizabeth Coots shared that the following slate of officers will be presented at the business meeting tomorrow morning: President Elect/VP Professional Development- Tracey Cowles; VP Awards & Recognition- Nicole Gwishiri; VP Membership- Lora Davidson; and Treasurer- Ruth Chowning.

Retirement & Life Members - Sheila Fawbush reported that we currently have 94 retirees and 23 life members. Six retirees are signed up for the retiree luncheon being held tomorrow. Shelia shared that we will be honoring 4 new retirees tomorrow and two of them will be present (Donna Fryman and Lora Lee Howard-Frazier).

Plate It Up KY Proud –Liz Kingsland was not present. Mindy shared that the program was not refunded by KDA. Some changes to the recipe development process will be made. Dr. Norman-Burgdolf will be taking the lead on PIUKP.

Newsletter & Website- Kathy Byrnes reported that the website will be updated following the state meeting. She encouraged everyone to send photos from KEAFCS annual meeting.

Constitution, History & Bylaws –Mary Hixson and Lora Davidson met and looked over changes to be made on awards. She asked that everyone go to the KEAFCS TEAMS folder to view the document outlining changes to be made. The committee recommended that the proposed changes and cash values be made. 2nd by Janey Cline. Motion carried. (See TEAMS folder for document outlining changes.)

Emerging Issues in FCS –Elizabeth Coots reported that since the last board meeting members have shared a concern with her that there has been a decrease in transparency between administration and members. She said that the lack of JCEP meetings has also been brought to her attention. Mindy reported that there is a meeting of JCEP scheduled for the first week of February.

Marketing Committee-Diana Doggett reported that FCS Day was the most recent marketing effort. Many liked the posts on Facebook. She also pointed out that the 31 days to a healthier new year is a great lead into marketing FCS in 2022.

Pride of KY Endowment- Tiffany Bolinger gave report. Balance as of October 29, 2021, is \$215,555.15.

Past Presidents -Mary Hixon reported that the Past Presidents met yesterday and discussed emerging issues. Discussion also took place about the hiring of an executive secretary. Discussion included: Where will money come from? Would an accountant make more sense?

Should that be voted on at the business meeting tomorrow before all questions are asked/answered?

Administrative Updates

Unfinished Business

Constitution, History & Policies- Mary Hixson reported that there is no unfinished business at this time.

New Business

Appoint 2nd Signatory for new treasurer- Mindy shared that she has appointed Paul Adkins as the second signer. Paul is a new member but experienced association member. Paul lives close to the incoming treasurer.

Budget- Committee proposed budget was presented to the board. Motion Carried. Leslie Workman made a motion to make a policy change to have the board pay for AEDs brunch out of annual meeting funds. Dianna Doggett 2nd. Motion carried. State officer will now invite AEDs to annual meeting awards brunch.

Other

Executive Secretary Position Discussion. Proposed changes to the bylaws were sent out to the membership 30 days prior to the business meeting. This is in response to losing our 501C(3) status.

Ruth Chowning reported from the committee. Committee has received feedback that has brought up concerns that we do not need to act on this yet but need to make it a priority. Concerns need to be explored and discussed. The committee recommends putting this on hold while more research is done.

Concerns: How will the position be paid for, hired, will there be travel, cost of position, position description. (information was listed in bylaw changes)

Sending details back to committee flesh out. No vote will be made at the annual business meeting.

Adjourn- Mindy adjourned the meeting at 7:28pm

Respectfully submitted – Tiffany Bolinger, Secretary