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**Kentucky Extension Association of Family & Consumer Sciences  
Spring Board Meeting Minutes  
April 19, 2022 – Hardin County Extension Office**

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**NEAFCS CREED**

*As an Extension educator my prime concern is people. I believe it is my responsibility to give the best of my ability and develop myself to be an effective educator. I accept the opportunity to empower individuals, families, and communities to meet their needs and goals through a learning partnership. May I always be willing to accept the challenges of the changing times.*

The business of the Spring 2022 KEAFCS Board meeting was conducted in person at the Hardin County Extension Office in Bardstown, KY. The meeting was called to order by President Leslie Workman at 11:07 am EST. Kristi Shive gave our Thought for the Day.

A review of Parliamentary Procedure was done by Past President, Mindy McCulley. The meeting will follow Robert's Rules of Order. Participants were instructed to write motions and seconds on motion forms. Joan Bowling, Laken Campbell, and Angie York were appointed to review today minutes.

Secretary Tiffany Bolinger sent a sign-in sheet around the room for roll call.

Secretary Tiffany Bolinger presented copies of the minutes from the Winter 2021 Board Meeting. Winter Board meeting minutes were reviewed and a motion to approve the minutes was made by Aletha Bruzek and seconded by Katie Alexander. Motion Carried.

Secretary Tiffany Bolinger read a note from Mindy McCulley thanking the membership for the gift she received as she completed her term as President.

Treasurer Ruth Chowning handed out the treasurer's report and presented it to the membership. The report will also be placed in the TEAMS folder. Ruth reported that the change of treasurer form has been filled out and filed. The two CDs have not been changed over yet. Amanda Hardy is still receiving those reports currently. We have 8 pending new memberships.

### Officer Reports

President's report- Leslie Workman shared that she attended PILD in Washington, DC where she was able to spend a lot of time with the NEAFCS President. Leslie will be at the 4-H state meeting this week. Full report is filed on TEAMS.

President Elect report – Tracy Cowles shared that she attended JCEP in Kansas City and encouraged others to attend in the future. Tracy shared that her theme for VP PD is What is today? “The BEST day ever!” Tracy brought greetings at state ESP Business Meeting. She shared information about state meeting: will be in Bowling Green, KY (was approved by Dr. Hunter); will be in November 16-18, 2022; will be able to do service projects; round table program

sharing; fun self-care (night of relaxation, cards, games, music, dancing). Will file written report in TEAMS.

VP for Awards & Recognition report- Katie Alexander shared that she took over for Nicole Gwishiri. When Katie hears back from Nationals, she will send out emails. She does not have all the information yet but will contact the membership when available.

VP for Member Resources report - Lora Davidson shared that we currently have 101 paid members. Reminder, encourage new hires to join KEAFCS. She has sent out 8 handwritten letters of encouragement to new hires. Reminder, annual session will be Sept. 12-15 in Raleigh NC. Hotel Reservation block is available currently. Main conference will be at the City Center. Ruth shared that dues can be submitted at the time that membership is requested (per constitution and bylaws). Ruth reported that some members sent dues straight to National rather than state. Ruth is working to straighten membership dues out for 8 new members. You can attend National Conference as a non-member. Discussion by Leslie that we may need to encourage new members to wait to join until after July 1<sup>st</sup>. Tabled discussion and will look at establishing a finance committee.

VP for Public Affairs report - Althea Bruzek reported that she represented KEAFCS at PILD in Washington, DC. She said it was a positive experience with good networking. She thanked everyone for sending in Impact Statements. She pared them down and sent them to Nationals. Alethea is continuing to work on the calendar.

### Chairman Reports

Nominating Committee- Leslie Workman reported that the Chairperson was slated to be Latoya Drake but as of this meeting date she has not heard from her. Leslie has appointed Alivia Faris, Scott County, to take on this role.

Retirement & Life Members - Shelia Fawbush reported that this coming June we will have almost 100 retirees on our roll. Traditionally, the first Tuesday in June is reserved for a retiree luncheon. The past two years that has not happened. This year June 7<sup>th</sup> the luncheon will resume in Bardstown. Sheila is hoping to have 30-40 members present. So far, we will have 6-7 new retirees to honor in November at the state meeting. Invitations will be sent.

Plate It Up KY Proud – Mindy McCulley reported for Liz Kingsland. Recipes are still needed. Think of commodities that are currently in season or will be shortly. Send in some of your favorite recipes. If you have already made modifications to make them healthier that is even better. The Charlie Cart will be at Owensboro for KEHA. Have not heard about State Fair yet.

Newsletter & Website- Kayla Watts reported that it is almost time for the Spring Edition of the newsletter. Emails will be sent. Looking at revamping the newsletter soon. Open to all new ideas and suggestions. Suggestions and discussion took place. The board membership encouraged Kayla to explore new options and make changes. The website has been updated by Kayla and Kathy.

Constitution, History & Bylaws – Mary Hixson shared that she does not have anything pending at this time in relation to constitution, history & policies. Mary also shared that she will be retiring June 1<sup>st</sup> and a new chairperson will need to be appointed.

Emerging Issues in FCS – Elizabeth Coats was not present. Leslie Workman reported that she spoke with Elizabeth, and they discussed the incoming new agents as well as loss of more seasoned agents. Elizabeth will be looking into the reasons for the more recent losses. She will get back with us.

Pride of KY Endowment- Reported by Tiffany Bolinger. Balance on January 31, 2022 was \$208,992.37.

We did withdrawal \$3,700.00 back in December for the Awards.

Past Presidents - Mary Hixson serves as the President of the Past Presidents. She has asked for someone to step up and take over. She has not gotten any positive responses yet. Mindy McCulley will be taking over as the Chairman of the Endowment.

Audit Committee- Katie Alexander reported that everything was in good standing. No issues were found. All books have been passed to Ruth Chowning.

### Administrative Updates

Greetings from Dr. Hunter-

- not a lot to share due to monthly zooms; discussed health specialist position, Natalie has moved to North Carolina but will remain a UK specialist while the position is filled (search committee met last week, late May for interviews).
- Met with DHN. Charlie Cart with Plate It UP funding has ended. Next week an email will be sent out offering the Charlie cart for county ownership.
- Mary and Dr. Hunter have been working to meet everyone across the state according to KEAFCS Areas. Great informational discussions on what has gone well and what further supports are needed. Will do another state study tour this year will be in the Northern KY Area.
- Specialists are back on the road and willing to travel to counties.

Greetings from Dr. Young from KSU

- Shared quote from Rosa Parks about fear.
- “I don’t want FCS to be the tagalong. I want us to be up front and have a seat at the table.”
- Process of hiring Regional District Directors; Western Director is Janey Cline. Janey will be located in Bowling Green, KY. Working to hire Eastern and Central District Directors. Working to place KSU FCS Agents in counties where they have not traditionally been, especially in Eastern KY. KSU FCS Agents in a county without a KY FCS Agent will work with KEHA.
- As agents are brought on, they will be trained on and offer parenting classes.
- Will continue collaborating with UK on CYFAR as well as SKIP Covid.

### Unfinished Business

Policy Changes- Mary Hixson reported that there are no policy changes pending. There are committees who are supposed to be meeting. Officer rolls are to be looked at by officers and chairpersons to see if they need to be clarified.

Other- None

### New Business

Friend of Extension Nomination- Mindy reminded Bluegrass/Mammoth Cave Areas that their nominations are due by October 1<sup>st</sup>.

Honorary KEAFCS Member Nomination- Lora shared that she does not have anyone in mind as of this time. Lora Asked for suggestions. Kayla Watts suggested Ouita Michel.

Executive Secretary Committee Update- Leslie reported that the committee has met. Discussion began last year to form an Executive Secretary to take care of the things (that we have managed to lose somehow). Example: tax exempt status. The position descriptions we have concern the committee. If we are paying someone to do this, are we taking away leadership? The committee is researching and will reconvene in June. Jill Harris is the chair. Committee Members include Shonda Johnston, Linda Brown-Price, Leslie Workman, and Ruth Chowning (Advising).

NEAFCS Annual Conference: Raleigh, NC- Leslie encouraged members to make room reservations now. Tracy shared that there are very few local restaurants that can handle our group for States Night Out. Tracy is looking at something different.

Update from PILD and NEAFCS Public Affairs- Jennifer Bridge encouraged membership to join a National Committee. Impact Statements are going to be changed. A handout was passed around. Changing content areas and method of submissions. Many states have their specialists write the impact statements. Adding STEM content area.

### Other

Supporting Agents- Mary Higginbotham/Dr. Hunter

- Regional Events/Support Ideas (?)
  - Mary shared that they are hearing people feel disconnected.
  - Opportunity for new agents to get support
  - Looking for feedback
  - Team Building/Networking/Professional Development
  - Lora and Area Member Resource Chairpersons will work together to discuss.

Ruth- Association Sales & Tax Use Bills from State of Kentucky (five plus years)

- Several penalties have been and continue to be assessed.
- Ruth would like to ask local CPA to help her. Kayla Watts made a motion for Ruth to seek professional booking CPA Services. Those services may be paid CPA services if needed. Tracy Cowles 2<sup>nd</sup>. Motion carried.
- Moving up date for sending in dues so that they are not at the same time as annual meeting registration.
  - Jennifer Bridge asked: When does the portal open? Ruth: They accept due memberships from state affiliates all year.
  - Kristi Shive made a motion to for dues to be sent into the state treasurer earlier (any time after July 1<sup>st</sup>). Katie Alexander 2<sup>nd</sup>. Motion carried.

New Association Banner- Katie Alexander

- Need banner with new logo for Awards and State Meeting. Mindy will help Katie source something small and portable. Motion made to buy a new banner with new logo- Christie Stearns. Natalie Taul 2<sup>nd</sup>. Motion Carried.

Note: There is a new Living Well logo so be sure to change it on your email signature if you use it.

Next Meeting: September 20<sup>th</sup> in Litchfield, KY at 10:00am CT/11:00am EST

Aletha Motion to adjourn. President Leslie Workman adjourned at 2:38pm.

Respectfully submitted – Tiffany Bolinger, Secretary