
**Kentucky Extension Association of Family & Consumer Sciences
Fall Board Meeting Minutes
September 20, 2022 – Grayson County Extension Office**

NEAFCS CREED

As an Extension educator my prime concern is people. I believe it is my responsibility to give the best of my ability and develop myself to be an effective educator. I accept the opportunity to empower individuals, families, and communities to meet their needs and goals through a learning partnership. May I always be willing to accept the challenges of the changing times.

The business of the Fall 2022 KEAFCS Board meeting was conducted in person at the Grayson County Extension Office in Leitchfield, KY. The meeting was called to order by VP for Public Affairs Alethea Bruzek, in President Leslie Workman’s absence, at 10:13am CST. Kristi Shive gave our Thought for the Day.

A review of Parliamentary Procedure was done by Past President, Mindy McCulley. The meeting will follow Robert's Rules of Order. Participants were instructed to write motions and seconds on motion forms. Members on Zoom may place their motion in the chat box and email a copy to Tiffany. Sarah Drysdale, Shannon Smith, and Lora Pullin were appointed to review the following minutes.

Secretary Tiffany Bolinger sent a sign-in sheet around the room for roll call.

Secretary Tiffany Bolinger presented copies of the minutes from the Spring 2022 Board Meeting. The minutes were reviewed by a committee and did require a motion.

Treasurer Ruth Chowning went over her written report with the board membership. See Full Report in TEAMS Folder. Ruth asked the board to entertain a motion to pull out the 11 month CD and put it elsewhere. Ruth reported that they are having great difficulty getting the account access to her. Ruth asked that when the 7 month CD comes due it also be pulled out and switched to another institution. Ruth has also not been able to get that account switched over.

Ruth submitted a tax sheet to be filed with today’s minutes. The sales tax account has been deferred back to 2018. Ruth reported that she is continuing to work to restore our non-profit status. Jennifer Bridge made the following motion, “I move that we explore hiring a CPA firm to complete necessary steps to regain nonprofit status. Cost would be explored and reported to the KEAFCS Board at the Winter Meeting for final approval.” Motion was seconded by Katie Alexander. Motion Carried

Mindy McCulley made the following motion, “I move that Ruth Chowning be authorized to cash out the two CDs at South Central Bank and place them in an account drawing higher interest.” Motion was seconded by Kristi Shive. Motion Carried.

Ruth gave members a copy of the 2023 dues invoice form. Ruth will be sending that out to the membership electronically. Please remind agents that ALL dues go to Ruth for both KEAFCS & NEAFCS. Ruth has created a State Renewal Form. Both State & National Forms will be sent to the membership electronically. You may update your profile online with NEAFCS but if you are new send the form to Ruth and ALL money to Ruth.

Officer Reports

President's report- No report given.

President Elect report – No report given in person. Written report was given to the membership.

VP for Awards & Recognition report- Katie Alexander shared that we had 8 southern winners and 1 national winner. Katie encouraged membership to look at categories that did not have any entries last year. Be thinking of awards you can apply for. Katie would like to see our entry numbers increase. Full report filed in TEAMS folder.

VP for Member Resources report - Lora Davidson reported that we currently have 118 members. If you work with new agents please encourage them to join. Ouita Michel will not be able to accept the award this year. We need a new nominee. Please remind new agents that even though they paid dues for national meeting they will still need to send in dues this fall. We have 23 new agents.

VP for Public Affairs report – Alethea Bruzek attended National meeting in Raleigh, NC. Alethea will be sending out marketing information to the membership. AAFCS has started a campaign called Elevate FCS, this includes marketing materials which can be found on their website AAFCS.org

Update from NEAFCS National Board- Jennifer Bridge reported that she is enjoying her time on the NEAFCS Board and is learning a lot. There are new officers coming in this year and she encourages the membership to consider NEAFCS board opportunities. She also encourages the membership to start on a National Committees. Jennifer shared that members who attended committee meetings at the national meeting are eligible for scholarship monies from national board.

Jennifer went on to share that everyone needs to prepare to turn in impact statements. The portals will be opened early so no need to wait until the Holiday break. Will open mid-October. Nationals is working on making impact statements more condensed and linked to the Farm Bill. Mindy is working on the marketing committee with Alethea Bruzek and Alivia Farris to focus on ways to better market FCS.

E-Newsletters come out on the 15th of the Month. Be sure to look for those and click on those links.

Chairman Reports

Nominating Committee- LaToya Drake reported that she has not received any application as of yet but they are due to her by October 1st. President-Elect; Secretary; VP for Public Affairs. Encourage agents to apply. 2 year terms.

Retirement & Life Members – Katie Alexander made the following motion, “I move to recognize retirees at retirement not post-retirement.” Motion was seconded by Mindy McCulley. Motion carried.

Plate It Up KY Proud – Mindy McCulley shared that we have two new cards coming in soon. Mindy shared that we need to think about how we are using the recipe cards. State personnel do not think agents are using them and there is a movement to end PIUKYP. Please reach out to Heather Norman-Burgdolf to let her know how you are using the recipes. Encourage those in your area to do so as well. A suggestion was made to add QR Codes to new recipe cards for ease in collecting follow-up information. Members discussed several ways they are using the cards in their counties. Jennifer Bridge suggested the PIU committee take a survey of the membership and how they are using the cards.

Newsletter & Website- Kayla Watts submitted a report in the board packet. See TEAMS file for full report.

Constitution, History & Bylaws – Alethea Bruzek reported that we still need a chair and asked that the members consider stepping up and taking the role.

Emerging Issues in FCS – Elizabeth Coots reported that the Emerging Issues committee is coming up with a formal plan to foster growth and retention. Goal to increase retention rates and support both new and seasoned agents. Plan is in the works and will hopefully be ready to be presented in November. First step, one or two state professional development meetings for membership yearly. Not a training. Second step, develop an academy program like other leadership programs. Including: mentor/mentee match.

Pride of KY Endowment- Mindy McCulley reported that there has been very little success transferring statements over. Last statement shows a drop off due to the economic climate. See treasurers report.... total as of August 31, 2022- \$193,709.19

Past Presidents - Still in need of a chair. Encourage someone to take on that chairmanship.

Unfinished Business

Executive Secretary Committee—Jill Harris reported that the committee met over the summer and came up with their plan. The committee was Linda Brown-Price; Shonda Johnston, and Leslie Workman. After researching the committee is concerned about how to pay for the position and continuity of the position. They explored other associations and found the other KY Extension Associations do not have this role. Also, would this take away from officers.

1. If you want to proceed as presented previously raise dues \$30 per person in order to pay for this person.
2. Implement a plan to revamp (details officer/chairmen descriptions; add reporter position to be on for a longer term to keep up with these forms; utilize TEAMS more; dates to remember for officers;) retrain (form committee of past officers and come up with plan for training new officers; hold officer training during state mtg.; meet at least one time throughout the year) restart (pick a date to restart).

Jennifer Bridge shared that NEAFCS has put out an Affiliate Toolkit.

Ruth Chowning made the following motion, “I move that we adopt the “Revamp, Retrain, Restart” initiative to help our Association function more efficiently. Motion seconded by Kristi Shive. Motion Carried.

Friend Of Extension Nomination—Mindy McCulley stated nominations are due by October 1st.

Honorary KEAFCS Member Nomination—Lora Davidson stated that we need to choose another nominee today as Outia Michel could not accept this year. Jennifer Bridge received a text nominating Reeca Carver. Jennifer Bridge made the following motion, “I move that Reeca Carver be made an Honorary Member and be recognized at the KEAFCS annual meeting. Motion seconded by Angie York. Motion Carried.

New Business

County Judges Breakfast-- Mindy McCulley reported the breakfast is Sept. 29th in Hardin Co. Mindy will be representing KEAFCS at the breakfast.

NEAFCS Update—Mindy McCulley has a slide show of pictures she will share in TEAMS. Joan Bowling shared that someone from Virginia shared that of all the National meetings she has attended Kentucky was her favorite. Alethea shared that she had great concurrent sessions and is looking forward to using what she learned in her home county. Alethea also shared that she served on a committee and encouraged others to do so as well. Meeting new agents from our own state and seeing their excitement.

Archiving needs-- Mindy McCulley said that we need to keep up with paperwork and files better. Mindy

said we need to follow-up with Kathy Byrnes to find out where historical documents have been housed. Ruth Chowning will check with Kathy Byrnes.

Living Well Month-- Alethea Bruzek shared on the Elevate FCS Promotion. Alethea will be sending out an email with links to access Elevate FCS and Living Well Resources. Be looking for that in the near future.

Other

Mindy McCulley read a statement from President Leslie Workman. Leslie has appointed a committee to plan the KEAFCS meeting in order to take this off of VP Prof. Development who is currently busy with personal concerns. Mindy will head the committee with Katie Alexander and Amanda Hardy. Kristi Shive will be boots on the ground in Bowling Green for reservations and communication.

Alethea Bruzek adjourned the meeting at 12:43pm CST.

Respectfully submitted – Tiffany Bolinger, Secretary